

**Cache Mosquito Abatement District  
Board of Trustees Meeting  
December 12, 2024**

The Cache Mosquito Abatement District (CMAD) Board of Trustees met for a regular meeting on Thursday, December 12, 2024, at 7 p.m. in the Bear River Environmental Health Department conference room (85 E 1800 N, North Logan). Representatives from 12 municipalities were present:

David Gatherum, Hyde Park	Paul James, Hyrum	Craig Hidalgo, Clarkston
Joe Hansen, Cornish	Joe Archer, North Logan	Craig Rigby, Newton
David Wood, Amalga	Kermit Price, Millville	Kim Hatch, Trenton
Gregory Shannon, Nibley	Wade Campbell, Smithfield	Ned Simper, Lewiston

Excused: Kevin Tingey, Wellsville; Brian Myers, Mendon; Jeff Ricks, Unincorporated; David Kunz, Providence; Don Sheffer, Richmond

Also present: Richard Rigby, Manager; Sierra Bradley, Clerk

**MEETING CALLED TO ORDER AND ROLL CALL**

The meeting was called to order at 7:01 p.m. by Chair Joe Hansen and roll call was recorded.

**ADOPT AGENDA**

The agenda was reviewed.

Wade Campbell moved, and David Wood seconded that the agenda be adopted. Ayes: Gatherum, Rigby, Hansen, Wood, Archer, Shannon, Hatch, Simper, Price, Hidalgo, Campbell and James Nays: None. Motion passed unanimously.

**MINUTES OF PREVIOUS MEETING**

The minutes of the November 21 2024 meeting were reviewed.

Paul James moved, and seconded Craig Rigby on the agenda to be adopted. Ayes: Gatherum, Rigby, Wood, Archer, Shannon, Hatch, Simper, Hidalgo, Campbell and James Nays: None. Abstain: Hanson, Price. Motion passed unanimously.

**MANAGER AND CLERK REPORTS**

Manager Richard Rigby reported that he ordered the new truck for 2025. The four wheelers should be delivered at some time near the first of the year as well. Everything has been winterized. Clerk Sierra Bradley went over the year-to-date budget up to December 12.

**BUDGET**

The budget and the tax increase were discussed. The budget was officially approved with the tax increase included.

Gregory Shannon moved and Wade Campbell seconded that the 2025 budget be approved. Then it was a substitute motion with the tax increase included in the 2025 budget Paul James moved and Gregory Shannon seconded it.

Ayes: Gatherum, Rigby, Hansen, Wood, Archer, Shannon, Hatch, Simper, Price, Hidalgo, Campbell and James Nays: None. Motion passed unanimously.

**ZIONS BANK DISCUSSION**

Dave Gatherum brought to the board the discussion of raising the credit card limit for Richard and Sierra. Due to truck repairs and conferences, they ran into the issue of reaching their credit limit. As a board, they discussed different limits and decided on the Manager being at \$10,000 and the Clerk at \$10,000.

Paul James moved, and Gregory Shannon seconded the credit limit increase up to a total of \$20,000. Ayes: Gatherum, Rigby, Hansen, Wood, Archer, Shannon, Hatch, Simper, Price, Hidalgo, Campbell and James Nays: None. Motion passed unanimously

**REVIEW AND APPROVE BOARD MEETING DATES FOR 2025**

Dates for 2025 were all approved with a change in July due to the 4<sup>th</sup> Thursday landing on July 24. July’s meeting will be moved to July 31 at 7 pm.

Craig Rigby, and seconded Joe Archer at the meeting dates be approved for 2025. Ayes: Gatherum, Rigby, Wood, Archer, Shannon, Hatch, Simper, Hidalgo, Hansen, Kermit, Campbell and James Nays: None. Motion passed unanimously.

**REVIEW AND APPROVE BILLS: 21 November 2024 – 12 December 2024**

<b>Personnel</b>	<b>\$4,019.21</b>	<b>Administration</b>	<b>\$1,333.37</b>
Payroll Tax Liability	\$285.63	Admin Manager Miles	\$88.34
Clerk	\$860.08	Legal Dues	\$653.63
Manager	\$2,625.00	Office Equipment (Wi-Fiber,QB)	\$174.00
Workers, Larvicide	\$248.50	Office Supplies	\$207.53
Workers, Adulticide	\$0.00	<b>Phones</b>	<b>\$189.87</b>
Workers, Surv/Custodial	\$0.00		
		Google Cloud	\$14.40
		Verizon	\$120.07
		Verizon Connect	\$55.40
<b>Abatement</b>	<b>\$3,181.64</b>		
Maintenance	\$1,938.05		
Fuel	\$250.87	<b>Vehicles/Equipment</b>	<b>\$8,185.42</b>
<b>Operations Site</b>	<b>\$992.72</b>	Pickup Trucks	\$8,185.42
Hyde Park City	\$89.49		
Rocky Mountain Power	\$583.78		
Dominion Energy	\$260.29		
Waste Management	\$59.16		

Paul James moved and Wade Campbell seconded that the bill be paid. Ayes: Gatherum, Rigby, Hansen, Wood, Archer, Shannon, Hatch, Simper, Price, Hidalgo, Campbell and James Nays: None. Motion passed unanimously.

### **ADJOURNMENT**

Dave Gatherum moved and Wade Campbell seconded that the meeting be adjourned. Ayes: Gatherum, Rigby, Hansen, Wood, Archer, Shannon, Hatch, Simper, Price, Hidalgo, Campbell and James Nays: None. Motion passed unanimously

The meeting adjourned at 7:44 p.m.

Prepared by Sierra Bradley Date 12 December 2024

Accepted: 23 January 2025